

A LA CARTE List (hourly or block of time)

Name:
 Address:
 City:
 Phone:



Please tell us your ROOM priority in ALPHA order (A,B,C,D...) across these columns.>
 Please tell us your ITEM priority in numerical order (1,2,3,4...) in the item box

Rooms				
Master Bedroom/Living Room/Common Areas: allow 20 min each, Reg. Bedroom 15 min each	Master BR _____	Other BR _____	Living Rm _____	Common _____
Change bed linen (linens must be left on bed)				
Dust/polish furniture				
Empty trashbaskets				
Dust & clean ceiling fans				
General pick up and neaten				
Dust baseboards				
Sweep, mop or vacuum flooring				
Vacuum upholstered furniture				
Clean/condition leather furniture				
Clean miniblinds				
Windows (inside, no ladders required)				
Dust sills, ledges & wall hangings				
Cobweb removal				
Master Bath 45min/Reg Bath25min/Half Bath15min	Master Bath _____	2nd Bath _____	Other Bath _____	Half Bath _____
Clean sink/vanity				
Clean/disinfect toilet, tub, shower				
Wipe down cabinets				
Clean mirrors/towel rack/TP holder				
Kitchen 45 min	Kitchen _____			
Clean/disinfect sinks				
Clean/disinfect countertops				
Clean exterior of appliances				
Load Dishwasher				
Wash Dishes Manually				
Clean microwave (inside and out)				
Stove and Oven Deep Clean				
Refrigerator Deep Clean				
Clean Cabinets and Pantry				
NOTES:				